



REGULAR MEETING MINUTES – March 12, 2019

ATTENDEES: Commissioners Dennis Butterfield and Mike Norris, and Deputy Chief/Fire Marshal Butch Noble

Chief Bruce Kroon is attending a conference out of town.

MEETING CALLED TO ORDER: 5:30 pm by Chairman Mark Mitchell

LOCATION: Canyon Park Firehouse, Station 44 at 330 228th St. SW, Bothell, WA.

Meeting minutes from the regular meeting of February 26, 2019 were reviewed and approved as presented.

AGENDA REVIEW: none.

VISITOR COMMENTS: none.

REPORTS:

Fire Chief's Report: provided by Deputy Chief/Fire Marshal Butch Noble.

▪ **Incidents:** none.

Apparatus/Equipment: The crews continue to be trained on the new engines. The department hopes to put the new engines in service the beginning of April.

▪ **Station 44:** none.

▪ **Personnel:** The department's disabilities are slowly improving from 12 personnel out to 7-8 that are still on disability due to injuries/illnesses. Another recruit was released last Friday from the Fire Academy.

▪ **Other:** Chief Bruce Kroon and Deputy Chief Doug McDonald are out of town attending a conference in California.

Contract Administration: none.

Commissioners' Report: none.

Secretary's Report: none.

OLD BUSINESS

1. **Fire Services Contract Re-negotiation/District Property Records Policy (Ongoing):** The Commissioners reviewed and approved the contract language as presented. Two original copies were signed by the District's Chairman and Secretary, and will be forwarded to Brian Snure (District's Legal Counsel) for his signature. Gabby will provide the signed copies to Chief Kroon to submit to the City for their respective signatures.

Commissioner Norris acknowledged Commissioners Mark Mitchell and Dennis Butterfield, and former Commissioner Jack Van Eaton for initiating the contract re-negotiation process. Commissioner Norris was also recognized for his work during re-negotiations, and seeing it through to completion.

DC/Fire Marshal Butch Noble acknowledged and thanked the key contributors who put a lot of time towards working and completing the fire services contract.

2. **2019 Levy Lid Lift:** Commissioner Norris reminds the board that they will need to begin working on the ad for the newspaper. Gabby recalls that Chief Kroon was going to ask the Deputy City Manager about helping the District with the levy lid lift process as they did during the last levy lid lift election.
3. **Proposition 1 Radio Replacement:** Commissioner Norris called Snohomish County Fire District 1 and received a call back from Ty Trenary, Snohomish County Sheriff's office and learned that they have not started working on proposition items yet.
4. **Personal Finance Forms:** due April 15.

NEW BUSINESS

FINANCIAL STATEMENTS: February 2019 financial statement was reviewed and approved as presented.

VOUCHERS: Commissioner Dennis Butterfield made a motion to approve the vouchers for one hundred fifty-two thousand five hundred sixteen dollars (\$152,516.00); Commissioner Norris seconded the motion; motion carried.

PAYROLL: Commissioner Butterfield made a motion to approve the payroll for one thousand two hundred eighty dollars (\$1,280.00); Commissioner Norris seconded the motion; motion carried.

COMMUNICATIONS: A motion was made, seconded and carried to surplus the District's Bauer Compressor, Inventory Control #1303 and 3 Phase Converter, Inventory Control #1304.

The Commissioners will submit a letter for the annual report as requested by Gabby. Commissioner Norris wishes to expand on what Commissioner Butterfield has compiled already.

Meeting adjourned at 6:51 pm.

Prepared and submitted by:



Gabby Diego
Administrative Assistant
Snohomish County Fire Protection District No. 10