

# Snohomish County Fire Protection District No. 10



## REGULAR MEETING MINUTES – March 26, 2019

**ATTENDEES:** Commissioners Dennis Butterfield and Mike Norris, and Deputy Chief Doug McDonald  
Chief Bruce Kroon is attending a CRR conference out of town.

**MEETING CALLED TO ORDER:** 5:30 pm by Chairman Mark Mitchell

**LOCATION:** Queensborough Firehouse, Station 44 at 330 228<sup>th</sup> St. SW, Bothell, WA.

Meeting minutes from the regular meeting of March 12, 2019 were reviewed and approved as presented.

**AGENDA REVIEW:** add under New Business, *Resolution to Surplus District Equipment*

**VISITOR COMMENTS:** none.

### REPORTS:

**Fire Chief's Report:** provided by Deputy Chief Doug McDonald.

- **Incidents:** none.
- **Apparatus/Equipment:** The training schedule has been cleared for a month until the crews are all trained on the new engines. The department hopes to put the new engines in service by May.

Ladder 142 is still out of service with the hopes of putting back in service within the next couple of weeks. It is still available for tech rescue responses.

The renumbering of apparatus is wrapping up.

The department implemented a semi-annual bunker gear and uniform inspections in order to comply with WAC 296-305-2001.

- **Station 44:** none.
- **Personnel:** Four fire personnel will be attending the FDIC conference this year.

Public Educator/PIO put in her notice that she is leaving the City of Bothell; her last day will be July 5. The department is going to miss her, and acknowledge everything that she has done for the department these past years. Nicole Strachila is the new Digital Communications Specialist; the department is excited to have her onboard.

The graduation for the Fire Academy is Friday, April 12; the Commissioners each have an invite to the graduation.

Members of the department's Apparatus Committee are Paul Jensen, Chad Gustafson, Jeff Salatino, Cody Barwell, Chris Barnes and Dave Monahan.

Lieutenants' assessment center finals is this Wednesday and Thursday.

- **Other:** The City hired OAC (Project Management) to manage the building of Station 45. The City will be looking at options to house Station 45 crews.

The City hired a new Finance Director, Chris Bothwell; he comes from the City of Lake Forest Park. His start date is April 29.

Lastly, Deputy Chief McDonald reports on reaction times for all three stations.

**Contract Administration:** Friday, March 29 at 2:30 pm.

**Commissioners' Report:** none.

**Secretary's Report:** none.

### OLD BUSINESS

1. **Fire Services Contract Re-negotiation/District Property Records Policy (Ongoing):** Commissioner Mike Norris reports that the contract is close to be completed. At the last meeting, the Commissioners approved and signed the contract. Gabby found a couple of typos that were corrected. The City's legal counsel found something that needs correction; Gabby made the correction and sent it off to both legal counsels for review, approval, and signatures. The final approval will come from the City Manager.

LT Steve Craig informed the Commissioners that East Jefferson County Fire District is interested in buying the District's Bauer Compressor. FF Steve Scott shared that he received a call from their District inquiring about the compressor, to which he responded and provided information.

2. **2019 Levy Lid Lift:** Commissioner Norris reminds the board of the deadline in May, and the urgency to get a legal notice in the paper soon. The department will help the Commissioners and Gabby with preparations of the proposition and pro/con statements, but the Commissioners should initiate the process.
3. **Proposition 1 Radio Replacement:** Nothing new to report.
4. **Personal Finance Forms:** due April 15.

### NEW BUSINESS

1. **Resolution to Surplus District Equipment:** Commissioner Norris reminds the board that they will need to do a resolution to surplus the District's equipment.

**FINANCIAL STATEMENTS:** none.

**VOUCHERS:** none.

**PAYROLL:** none.

**COMMUNICATIONS:** none.

Meeting adjourned at 6:28 pm.

Prepared and submitted by:



Gabby Diego  
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Snohomish County Fire Protection District No. 10